

# Privacy Collection Statement

Perth Airport Pty Ltd (ABN 24 077 153 130) (Perth Airport, we, our, us) collects personal information through Closed-Circuit Television (CCTV) and related security systems in monitored areas of Perth Airport.

This Privacy Collection Statement explains how we collect, use and disclose personal information through CCTV. It should be read together with our Privacy Policy.

## What information do we collect?

When you enter or use monitored areas of Perth Airport, CCTV may collect personal information, including:

- images and footage of people, vehicles and activities in monitored areas;
- time, date and location information associated with CCTV footage;
- vehicle licence plate information, where cameras are used in carparks, roads or access areas; and
- access, movement or incident information captured by CCTV or related security systems.

CCTV is used for safety, security and operational purposes. Perth Airport does not use CCTV for biometric identification or facial recognition.

## Where do we collect this information?

CCTV may operate in monitored areas of Perth Airport, including:

- terminals and surrounding areas;
- carparks, roads, forecourts and transport areas;
- airside, landside and restricted access areas;
- security, operations and access control areas;
- retail, commercial and common areas;
- construction, maintenance and work areas; and
- other airport facilities, buildings and precinct areas.

Signs are displayed at or near monitored areas where practicable.

## Why do we collect this information?

We collect and use CCTV footage and related information to support the safe, secure and efficient operation of Perth Airport.

This may include using CCTV to:

- monitor and maintain aviation safety and transport security;
- prevent, detect, deter and investigate unlawful, suspicious, inappropriate or unauthorised activity;
- manage access to airport facilities, restricted areas, car parks, roads and operational areas;
- monitor traffic flow, passenger movement, aircraft facilitation and operational activity;
- respond to safety, security, emergency, operational or customer service incidents;
- assist with incident investigations, claims, complaints, insurance matters and disputes;
- protect airport users, workers, contractors, visitors, property and infrastructure;
- assist government, regulatory and law enforcement agencies where required or permitted by law;
- enforce airport conditions of use, access requirements, parking terms, infringement notices, bans, contracts or other legal rights; and
- support security, safety, operational training, audit and review activities.

## Does CCTV record audio?

Perth Airport's CCTV systems generally record visual footage only. Separate systems or devices, such as telephone recordings, intercoms, body-worn cameras or hand-held recording devices, may collect audio where required for safety, security, operational, training, quality assurance or legal purposes.

## Who do we disclose CCTV footage to?

We may disclose CCTV footage or related information where permitted by the Privacy Act 1988, including where disclosure is required or authorised by law, where you have consented, or where disclosure is reasonably necessary for one of the purposes described in this notice or our Privacy Policy.

We may disclose CCTV footage or related information to:

- law enforcement agencies, including WA Police and the Australian Federal Police;
- government, regulatory, border, aviation security, emergency services or safety agencies;
- courts, tribunals or other bodies where required by subpoena, court order, tribunal order or other legal process;
- airlines, tenants, contractors, employers, principals or other airport stakeholders where there is a genuine safety, security, operational, access, incident or investigation reason;
- service providers who assist us with security, CCTV management, technology support, storage, investigations, insurance, legal matters or incident response;
- insurers, lawyers, claims managers, auditors and professional advisers; and
- other third parties where required or permitted by law.

We do not generally release CCTV footage to members of the public. Requests for access to CCTV footage will be assessed in accordance with the Privacy Act 1988, our Privacy Policy, operational requirements, security considerations and any applicable legal process.

## **How long do we keep CCTV footage?**

CCTV footage is generally retained for a limited period and then securely deleted or overwritten in accordance with Perth Airport's operational, security, legal and records management requirements.

Footage may be retained for longer where it is required for safety, security, incident investigation, law enforcement, insurance, legal, claims management, dispute resolution, access control, audit or compliance purposes.

## **What happens if you do not want to be recorded?**

CCTV is used for safety, security, operational and legal purposes. If you enter or use monitored areas of Perth Airport, your personal information may be collected through CCTV.

In many cases, it will not be practicable for Perth Airport to provide access to airport facilities or services without collecting this information.

## **How do we protect CCTV footage?**

We take reasonable steps to protect CCTV footage and related information from misuse, interference and loss, and from unauthorised access, modification or disclosure.

These steps may include access controls, secure systems, monitoring, logging, restricted access permissions, confidentiality obligations, security procedures, staff training, and controls over service providers who handle CCTV footage on our behalf.

## **How can you access your personal information?**

You may contact us to request access to personal information we hold about you, including CCTV footage that contains your personal information.

We will consider your request in accordance with the Privacy Act 1988 and our Privacy Policy.

We may need to verify your identity before responding. In some cases, we may refuse access or provide limited access, for example where providing footage would affect the privacy of other people, prejudice an investigation, create a security risk, or where another exception applies.

If we refuse access, or only provide partial access, we will tell you why in writing where required by law.

## How can you make a privacy complaint?

If you are concerned about how Perth Airport has handled your personal information collected through CCTV, you may contact our Privacy Officer.

Please include enough information for us to understand and investigate your concern, including your name, contact details, the nature of your concern, the relevant date, time and location, and any other details that may help us identify the relevant footage or issue.

If you are not satisfied with our response, you may contact the Office of the Australian Information Commissioner.

## Contact us

### Privacy Officer

Perth Airport Pty Ltd

PO Box 6

Cloverdale WA 6985

Australia

Email: [privacy@perthairport.com.au](mailto:privacy@perthairport.com.au)

Phone: +61 8 9478 8862

For urgent safety, security or operational matters, please contact Perth Airport through the appropriate operational or emergency contact channels.

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