

# Concessionaire and Tenant Work Authorisation - Terminals



Emergency (ACC) 9478 8500 Works Authorisation No. \_\_\_\_\_

## Concessionaire/Tenant Contractor Details

**NOTE: Concessionaire/Tenant** must submit a 3WA Form to PAPL's Terminal Contractor Works Controller for authorisation of **ALL** works. Email: [workrequests@perthairport.com.au](mailto:workrequests@perthairport.com.au)

Concessionaire/Tenant Name:		Phone:	
Contact Person:		email:	
Contractor Name:		Phone:	
Contractor Contact Person:		email:	
Date:		Planned Works Commencement Date:	
		Expected Works Duration:	

LOCATION OF WORKS:  Terminal 1  Terminal 2  Terminal 3  Other Airport Estate Tenant

### Brief Description of Works:

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### Important Notes:

For all Concessionaire and Tenant **construction activities (e.g. new build, fit-out, renovation or upgrade)**, in PAPL facilities – a **Project Facilitator (PF)** will be appointed by PAPL for the works, and an **OSH Works Planning Meeting** held between the PF and Principal Contractor (PC).

**NOTE:** Unless otherwise confirmed by Perth Airport all works except maintenance will require **Perth Airport Consent** and possible **Airport Building Controller Permits** prior to the **OSH Works Planning Meeting**.

All Concessionaire and Tenant **maintenance activities** within PAPL facilities, that include specified **High Risk Activities** – **require an assessment** by a designated PAPL HRA-Permit Issuer; to determine if **PAPL's HRA-Permitting** procedures are to be applied.

Please attach supporting documentation to assist Terminal Contractor Works Controller with authorisation	YES	NO	Works Require:	YES	NO
			Energy Isolation – Lock Out – Tag Out		
SWMS Attached			Involve the following High Risk Activities:		
Other (Please detail other documents supplied):			Excavation		
			Hot Works		
List of Services Impacted by proposed works checklist complete (SEE PAGE 2)			Confined Space Entry		
			Height Safety		
Further Comments:			Penetration		
			Demolition		
			Radiation Area Access		
			Fire System Isolation / Impairment		
			Airspace Penetration and Crane Operations		
Full discussion about how Energy Isolation and/or High Risk Activities are to be controlled, must be undertaken with a PAPL Representative at OSH planning Meeting.			<b>If YES to any of the above:</b>		

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List of Services Impacted by proposed works:										
<b>Fire Services:</b>			Yes	No	Yes	No	Yes	No		
Sprinkler System					Hose Reels			Fire Blankets		
Fire Hydrant Booster System					Fire Extinguishers			Fire Stopping		
Fire Doors					Fire Indicator Panel and Interface			Vesda System		
Emergency and Exit Lighting					Smoke and Thermal Detectors					
EWIS System					Fire Dampers					
<b>Electrical Services:</b>			Yes	No	Yes	No	Yes	No		
General Power					Distribution and Switch Boards			Bore and Sewerage Pumps		
Lighting Power					Tenant Electrical Meters			Illuminated Signage		
High Voltage Systems					UPS System			Street/Carpark/ Apron Lighting		
<b>Water and Sewerage Systems:</b>			Yes	No	Yes	No	Yes	No		
Septic System					Grates, Headwalls			Grease traps		
Storm water Drainage					Open Drains			Petrol/Oil Separators		
Sewerage System, Pits, Pipes, Valves										
<b>HVAC and Mechanical Services:</b>			Yes	No	Yes	No	Yes	No		
Air Con Ducting					Cooling Towers			Building Management System		
HVAC Controls					Smoke Control system			Shunt Trip Relay		
Chillers					Stairwell Pressurisation system			Pressure Vessels		
Central AHU Plant					Fan Coil Units			Computer room Air conditioning		
Chilled Water System										
<b>Domestic Services:</b>			Yes	No	Yes	No	Yes	No		
LP Gas Mains					Kitchen Exhaust Systems			Escalators		
Natural Gas Mains					Lifts					
<b>Security Systems:</b>			Yes	No	Yes	No	Yes	No		
CCTV Systems					Security Access Systems and Cards			PAPL door locking and key systems		
<b>Building Works:</b>			Yes	No	Yes	No	Yes	No		
Structural Penetrations					Partitioning			Working on Roof		
Disabled Access					Carpet, Tiling and Floor Treatments			Asbestos removal		
Windows and Glazing					Vermin and Insect Treatments			General building/site Signage		
Building alterations					Floor/Wall Coring					
<b>Water Mains:</b>			Yes	No	Yes	No	Yes	No		
Pits and Pipes					Water Meters			Backflow Prevention		
Hydrants										

